

STATINTL

ATTACHMENT A TO USB 77-M-090

Space Requirements

1. (U/AIUO) Office space is the most needed resource as stated in the cover paragraph. The following officers do not have offices and are temporarily using desks within a working area:

- A. Watch Officers
- B. Satellite Manager
- C. Assistant Engineer
- D. Support Section Chief

With a new office wing these officers would be accommodated as follows:

The Watch Officer would occupy the existing Receptionist Office. The Receptionist would then move to the new wing.

The Satellite Manager, Assistant Engineer and Support Section Chief would move into the new wing.

2. (U/AIUO) The following are station units presently working in operational areas who are subject to move within the next 6 months:

- A. MAX/ARS Maintenance
- B. COM SEC. Custodian and Secure Storage

To accommodate the above:

The MAX/ARS Maintenance shop will be re-located in room #12, as soon as the MAX and microwave equipment in room #12 is re-located into room #14.

A new vault will be built into the current room #27 which will house the current crypto storage custodian and the crypto material, plus the MAX programmer's material.

3. (U/AIUO) A new building to meet this station's requirement for humidified storage of electronic equipment and parts is being programmed in FY-78 [REDACTED]. However, with the building of a new office wing, and moving the Supply personnel into this wing, the requirement for an additional building for humidified storage will not be needed.

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4. (U/AIUO) Two air conditioning problems will also be solved by building an additional wing for office space.

PROBLEMS:

A. Office air conditioning is tied into the main system which is controlled to satisfy equipment and not people.

When peak periods of air conditioning occur there is no provision for turning down office air conditioning or turning off at night when offices are unoccupied.

B. Another problem the current air conditioning system poses is that offices are separated by 3/4 height partitions. (Necessary because of air return for air conditioning). This does not offer any privacy for supervisors while counseling employees or giving briefings. By placing all office space in one group as shown on the enclosed drawing, a separate air conditioning system will be used to accommodate all office space. Both exhaust and return ducts to each office will be installed so that ceiling height partitions can be installed for privacy.

5. (U/AIUO) Benefits of rehabing the existing office space and adding a new wing will solve many problems as outlined in this paper. Supply and Utility personnel will be moved into the main building thus vacating humidified space in the current warehouse. This will suffice for humidified storage and will serve the purpose of bringing supply personnel closer to the people they service.

6. (U/AIUO) Another necessity for this station is the need for a vault for classified storage. The internal office space of room #27 can be reinforced to serve as a vault and meet the requirement of 20 each additional safes, plus, will accommodate all our Com Sec storage requirements.

7. (U/AIUO) Finally the main entrance to the building can be placed in the new wing where visitors can report. This will eliminate the passage of visitors past the operational area to get to the Chief's office. The old entrance will still be used by the shift and day workers. A parking lot will be constructed in the front entrance area to provide much needed additional parking for [REDACTED]

*This probably refers to initial plan - not to the latest plan*  
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PROPOSED NEW OFFICES

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1. This proposal outlines the addition of a new wing and the renovation of several existing offices to create additional office space in building [REDACTED]. The attached drawing shows the proposed addition and the final layout of the proposed renovations to the existing offices.

2. The new addition will have approximately 1860 square feet of floor space and should be ~~xxx~~ of concrete block construction to match the existing building. The door on the south end of the addition will become the main building entrance; the existing entrance will be retained for use by [REDACTED] employees. STATINTL

3. The existing interior partitions will be ~~xxx~~ removed from rooms 15, 25 and 27. Ceiling height lightweight partitions ~~should~~ should be installed to form offices as shown. A suspended accoustic ceiling should also be installed in the offices.

4. Room 27 will be reinforced to vault standards and two doors installed as shown. The partition in room 27 is for privacy only and need not meet vault specifications.

5. It is desired to have the offices on a separate air conditioning and heating unit to allow their temperature to be controlled independently of the main system. A heat pump is recommended as it will provide for ~~xxx~~ both heating and cooling.

6. The roadway ~~px~~ which presently provides access to the ~~entrance~~ east side of the building and the south radome will have to be relocated to make room for the proposed expansion. It is recommended that it be routed to pass to the south of the sewage pump and the microwave tower guy anchors. Parking spaces should be provided ~~xx~~ near the entrance as shown.